

**U.S. NATIONAL COMMISSION ON LIBRARIES
AND INFORMATION SCIENCE**

FY 2005 APPROPRIATIONS JUSTIFICATION

**Submitted to the House Committee on Appropriations
Subcommittee on Labor, Health and Human Services,
Education, and Related Agencies**

March 2004

For necessary expenses of the National Commission on Libraries and Information Science, established by the Act of July 29, 1970 (Public Law 91-345, as amended by Public Law 102-95 and Public Law 108-81), \$1,000,000. (*Consolidated Appropriations Act, 2004.*)

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U.S. NATIONAL COMMISSION ON LIBRARIES AND INFORMATION SCIENCE (NCLIS)

SALARIES AND EXPENSES

FY 2004

Appropriation: \$1,000,000

Full-time-equivalent positions: 6

FY 2005

Budget request: \$1,000,000

Full-time-equivalent positions: 6

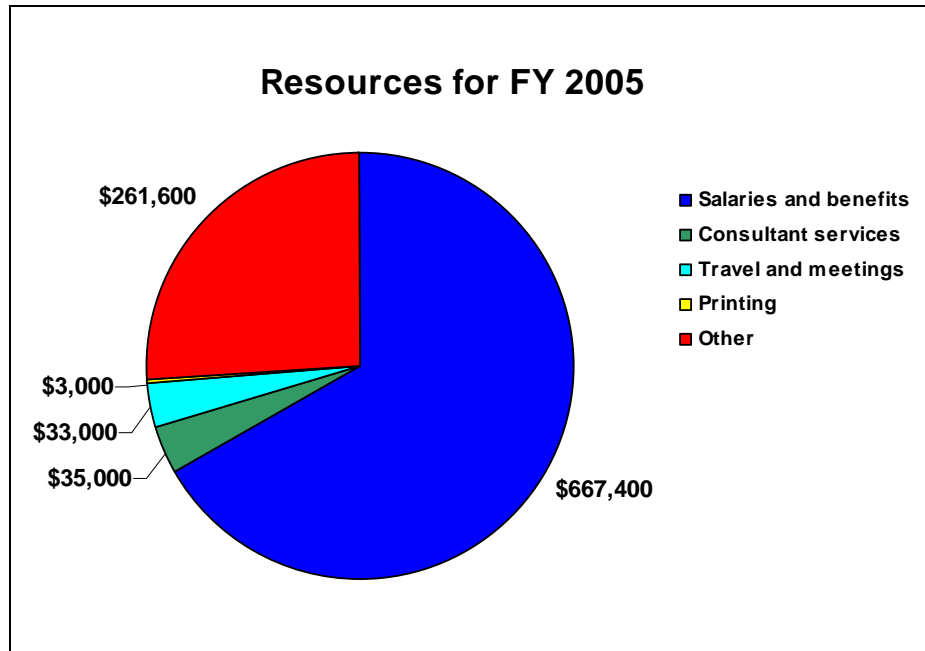
As with other advisory bodies, the Commission's annual appropriation is largely for its "salaries and expenses". Salaries and benefits for Commissioners and staff are the single largest expense for the Commission, as they are for most advisory agencies.

Other Commission expenses can be summarized in four general categories: consulting services (which are an alternative form of staffing), travel and meetings; printing; and other administrative expenses, which include rent, communications, supplies, etc.

Consultants are essential to the Commission, which has statutory authority under 20 U.S.C. 1505(c)(2) to augment its small staff with consultants. This enables the Commission to obtain the services of individuals with specific expertise as needed and to respond quickly to changes in program requirements. Together, consultants, salaries and benefits utilize 70.5% of the budget requested for the Commission.

Travel is also essential since the Commissioners, located throughout the Nation, are intermittent federal employees, who travel to Washington, DC, and other locations for Commission meetings and other Commission business.

<u>Resources for FY 2005 (in thousands)</u>	<u>\$1,000</u>	<u>100.0%</u>
Salaries and benefits	667	67%
Consulting services	35	3.5%
Travel and meetings	33	3%
Printing	3	0.5%
Other (rent, communications, supplies, etc.)	262	26%



BACKGROUND

The key statutory functions of the U.S. National Commission on Libraries and Information Science (NCLIS) can be summarized as follows:

1. NCLIS *identifies the needs* of the people of the United States for library and information services.
2. NCLIS *translates those needs* into recommendations for national policy.
3. NCLIS *advises* the President, the Congress, state and local governments and others on implementation of national policy.

To carry out these functions, NCLIS:

1. conducts studies, surveys and analyses of the nation's library and information needs;
2. appraises the adequacies and deficiencies of current library and information resources and research and development activities;
3. conducts meetings, hearings and forums; and
4. issues reports and publications.

The Commission includes the Librarian of Congress, the Director of the Institute of Museum and Library Services (IMLS) and fourteen Commissioners appointed by the President and confirmed by the Senate for five-year terms. Five of the appointees are librarians or other information professionals. President Bush appointed twelve new Commissioners in January 2004, bringing the Commission to full strength, and designated Beth Fitzsimmons of Michigan as Chairman. The Commission staff has included in the past an executive director, a deputy director, a director of research and statistics, a director of legislative and public affairs, an administrative officer, and

research associates, support staff and consultants in varying numbers according to the funding levels and program requirements for individual fiscal years. In response to the decrease in funding from the FY2001 level of \$1.5 million to the level provided in FY2002, FY2003 and FY2004, i.e. \$1.0 million, the public affairs position has been left vacant, the single secretarial position has been reduced to half time, and the position of deputy director has become vacant, although a new position of director of operations has taken over the operational responsibilities of the deputy.

Public Law 91-345 (20 U.S.C. 1501 et seq.), signed July 20, 1970, established the U.S. National Commission on Libraries and Information Science as a permanent, independent agency in the Executive Branch.

This budget request is organized by a master list of program areas around which NCLIS shapes its yearly priorities:

1. Policy Planning and Advice
2. National Information Policy
3. International Information Policy
4. Library Statistics & Surveys
5. Disaster Preparedness & Emergency Response
6. Agency Administrative Requirements

For several years the Commission has recognized the need to expand its coverage of emergency preparedness and disaster response with respect to library collections and services, primarily in response to natural disasters, both national and international. The terrorist attacks of September 11, 2001, brought this issue to the forefront with the recognition that the local public library can serve as a source of timely, reliable information for the community during and after an emergency. Consequently, Disaster Preparedness and Emergency Response was established as a separate program area for the first time in the Commission's FY 2003 budget request. The remaining program areas are long-standing areas of activity for the Commission, although two areas, Federal Information Dissemination Policy and Services to Special Populations, have been removed from active consideration by the Commission owing to the reduced level of funding.

All of the program areas are vast, complex and critical to meeting the needs of the American people for libraries and information services. They are also obviously beyond the scope and resources of NCLIS (or any other one organization, for that matter) to address completely. On the other hand, NCLIS is uniquely mandated and uniquely qualified to undertake initiatives on these important topics, and it will do so increasingly and very deliberately in collaboration with other components of the federal government and with other public and private partners.

Specific NCLIS objectives, activities and required resources for FY 2005 are summarized in this document.

FY 2005 PROGRAM DESCRIPTION AND OBJECTIVES

COMMISSION PRIORITIES

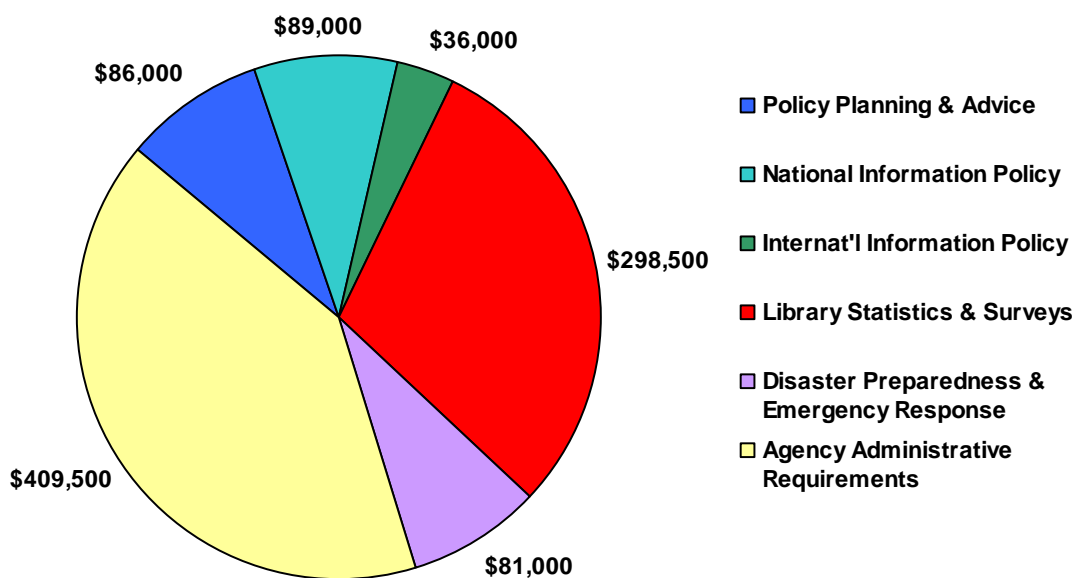
Priorities may shift, depending on plans made by Commissioners, the executive director and the staff as part of a continuing strategic planning process, requests from the Administration and the Congress, or in response to unexpected technological and policy developments elsewhere. Each program area is critical to the mission and responsibilities of the Commission; moreover, each area will be at critical points in its development in 2005. NCLIS needs to increase its resources significantly so it can address each area at its critical points and thereby maximize the timeliness and utility of the Commission's advice to the President, the Congress and others with responsibility for programs that affect the library and information services available to the American people.

The Commission's programs and projects for FY 2005 are long-standing areas of activity for the Commission, with the exception of a new area of special focus on the role of libraries in disaster preparedness and emergency response, which was established in the FY 2003 budget request. Finally, the Commission addresses its routine internal and administrative requirements.

The program areas presented in this budget request are as follows:

1. Policy Planning and Advice:	\$ 86,000
2. National Information Policy:	\$ 89,000
3. International Information Policy:	\$ 36,000
4. Library Statistics and Surveys:	\$298,500
5. Disaster Preparedness and Emergency Response:	\$ 81,000
6. Agency Administrative Requirements	<u>\$409,500</u>
TOTAL	\$1,000,000

FY 2004 Program Areas



In FY 2005 the Commission will continue working toward fulfillment of the proactive leadership position envisioned in the NCLIS statute and called for by the unprecedented rate of change in the library and information arenas. The internal re-building and planning of recent years will equip the Commission well to assume this role. Wider and more substantial collaboration with other organizations will be a feature of FY 2005 as well.

COMMISSION VACANCIES AND APPOINTMENTS

There are currently no vacancies on the Commission; three will occur before the beginning of FY 2005. The President has appointed twelve Commissioners and named a new Chairman in January 2004, thus ensuring that the Commission is able to effectively assist the Administration and Congress with a wide range of issues related to education, life long learning, and other information policies.

Specific objectives and tasks in all of the Commission's program areas are detailed below.

1. POLICY, PLANNING AND ADVICE

Answer all inquiries from Congress on legislation related to library and information services and take the initiative to offer information and comments on matters that are within the purview and expertise of the Commission, when appropriate. Answer all memoranda from the Legislative Reference Division of OMB within the required time frames and take the initiative to offer information and comments to OMB and the White House on all items that are within the purview and expertise of the Commission.

- Advise on necessary changes in Federal information dissemination laws, policies and practices; and
- Advise on major policy and legislative initiatives affecting library and information services.

Advise the Institute of Museum and Library Services (IMLS) on federal grant programs to libraries.

- Advise on the state-administered grants under the Library Services and Technology Act (LSTA), based on evaluation of the results of the prior grants;
- Advise on National Leadership Grants and Contracts under the Library Services and Technology Act, based on evaluation of the results of the prior grants;
- Collaborate with the Director of the Institute of Museum and Library Services (IMLS) and with the National Museum and Library Services Board to advise on library-museum cooperative projects;
- Emphasize coordination of policies and activities of the Institute of Museum and Library Services with other activities of the federal government; and
- Evaluate the implementation of the Museum and Library Services Act.

Maintain and strengthen working relationships with officials throughout the government, including the Departments of Education, Labor, State, and Commerce, the Office of Information and Regulatory Affairs (OIRA) in the Office of Management and Budget (OMB), the National Institute for Literacy (NIFL), the Federal Emergency management Administration (FEMA), the Department of Homeland Security, and other agencies so that NCLIS provides timely input on national and international policies affecting library and information services. Continue to provide data and findings from the NCLIS studies on public library-Internet access to the Federal Communications Commission and the Schools and Libraries Division (SLD) of the Universal Service Administrative Corporation (USAC) to support and improve the universal service discount program, incorporating data on other types of libraries as available and appropriate.

Maintain and strengthen working relationships with officials in national library associations, such as the American Library Association (ALA) and its affiliates, the American Association of Law Libraries (AALL), the Association for Research Libraries

(ARL), the Medical Library Association (MLA), and the Special Libraries Association (SLA), as well as state and regional library organizations.

Develop new avenues for formulating, exchanging or conveying policy, plans and advice, such as:

- Expanded contact and cooperation with organizations such as
 - Association for Library and Information Science Education (ALISE);
 - Center for Research Libraries (CRL);
 - Chief Operating Officers of State Library Agencies (COSLA);
 - Coalition for Networked Information (CNI);
 - Council on Library and Information Resources (CLIR);
 - National Information Standards Organization (NISO);
 - National Forum on Information Literacy (NFIL);
 - The British Museums, Libraries and Archives Council;
 - International Federation of Library Associations and Organizations (IFLA); and
- Exploration of ways to emphasize the information science part of NCLIS responsibility, in cooperation with organizations such as
 - Association of American Publishers (AAP);
 - American Society for Information Science and Technology (ASIST); and
 - Software and Information Industry Association (SIIA).

Increase distribution of NCLIS publications, reports and brochures, and enhance the Commission website to expand electronic communication with federal, state and local governments and other organizations and individuals with an interest in improving national library and information services.

<u>Resources for FY 2005 (in thousands)</u>	<u>\$86</u>
Salaries and benefits	58
Consulting services	5
Travel and meetings	3
Printing	0
Other (rent, communications, supplies, etc.)	20

2. NATIONAL INFORMATION POLICY

Initiate a formal review of the implementation of the past recommendations of the Commission and other advisory groups. This assessment will incorporate information gathered under the other program areas. The primary staffing and funding for such subtopics are covered in those program areas.

Support Commissioner and staff participation in conferences in the library and information communities to help ensure that NCLIS has the information it needs about the concerns and activities of these constituents and that these constituents have the information they need about NCLIS initiatives and other relevant federal activities.

<u>Resources for FY 2005 (in thousands)</u>	<u>\$89</u>
Salaries and benefits	60
Consulting services	5
Travel and meetings	2
Printing	1
Other (rent, communications, supplies, etc.)	21

3. INTERNATIONAL INFORMATION POLICY

Continue to implement plans for NCLIS participation in international affairs, including these areas:

- Monitor activities, in coordination with the Departments of State and Education, the National Forum on Information Literacy and other organizations, on a UNESCO-sponsored international conference on information literacy, building on the results of the NCLIS Meeting of Experts held in Prague in September 2003;
- Supporting Commissioner and staff participation in international conferences;
- Proactively responding to global or international issues and concerns.
- Actively participate in the LIBECON project, an international database of statistics on libraries.

Continue to respond to requests from the U.S. Department of State and others for the Commission to brief international visitors on U.S. information policy and for Commissioners and senior staff to represent the United States abroad. Foreign travel in response to requests to represent the United States is funded by U.S. Department of State or the host country and is not included in this budget request.

<u>Resources for FY 2005 (in thousands)</u>	<u>\$36</u>
Salaries and benefits	25
Consulting services	0
Travel and meetings	2
Printing	0
Other (rent, communications, supplies, etc.)	9

4. LIBRARY STATISTICS AND SURVEYS

Negotiate an agreement with the National Center for Education Statistics (NCES) to continue the Library Statistics Program in FY 2005, and fulfill the terms of the agreement negotiated with the NCES to continue the cooperative Library Statistics Program.

Continue to plan, develop, and/or sponsor or co-sponsor national sample survey(s) on public, academic or school libraries to assess their ability to meet the current and future information access needs of individuals with disabilities.

Compilation, documentation and analysis of existing data sets with the goal of making the data usable for the library communities, and to supply research results to the policy community.

Fulfill research-, innovation- and future-oriented roles for NCLIS in work with the Institute of Museum and Library Services, the National Center for Education Statistics, and others in the federal government to structure, strengthen and shorten cycles of needed and useful data collection (including rapid-response sample surveys), analysis and research pertaining to libraries and information services. In general, increase the emphasis on products, outputs and outcomes in all measurement and research.

Maintain liaisons with other people, organizations, and corporations in the library community which are involved in collecting, distributing, and analyzing data reported by the many types of libraries that form the tapestry of libraries in the US. These liaisons are both informal and formal--involving memberships on committees and attending meetings.

Continue active participation as a voting member in the National Information Standards Organization (NISO) and with other library statistics related committees in the United States. Continue participation with the European Union statistics initiative as a member of the Strategic Advisory Committee of LIBECON, a research study into international library economics.

<u>Resources for FY 2005 (in thousands)</u>	<u>\$298.5</u>
Salaries and benefits	217.5
Consulting services	0.0
Travel and meetings	4.0
Printing	1.0
Other (rent, communications, supplies, etc.)	76.0

5. DISASTER PREPAREDNESS AND EMERGENCY RESPONSE

Following the terrorist attacks of September 11, 2001, the Commission began to plan and implement an initiative to focus on changes in the role of libraries, archives and other information services following the attacks. The initiative focuses on three areas:

- Libraries, archives and other information services as trusted sources of information and channels for dissemination of government information at all levels (federal, state and local);
- Libraries, archives and museums as stewards of information and cultural assets, with unique materials whose preservation must be ensured, and for which public access must be maintained, through development of plans to protect their own collections and facilities, individually and in coordination with other institutions;

- Libraries as active partners in community emergency preparedness and disaster response, serving as a clearinghouse for reliable, timely information to the community from a variety of emergency response agencies and from other sources.

These initiatives will continue in FY 2005 and be coordinated with the Department of Homeland Security and the Federal Emergency Management Agency.

<u>Resources for FY 2005 (in thousands)</u>	<u>\$81</u>
Salaries and benefits	55
Consulting services	5
Travel and meetings	2
Printing	0
Other (rent, communications, supplies, etc.)	19

6. AGENCY ADMINISTRATIVE REQUIREMENTS

Continue to develop a small, but highly qualified, professional staff of program officers for NCLIS, augmented by consultants, visiting scholars and/or other appointees to support the content of the Commission's work.

Plan, conduct and follow up on two full NCLIS meetings, with at least one including a hearing or forum to gather information on the library and information needs of the nation.

Plan, carry out and follow up on meetings of committees established by the Commission.

Plan, carry out and follow up on other meetings with allied groups and individuals as approved by the Commission.

Hold orientation sessions for new Commissioners after their confirmation by the Senate as NCLIS Members.

Continue to carry out recommendations of the previous years' evaluations of the need for and uses of information resources management and information systems and procedures for Commissioners and staff, including:

- Improving local area networks, servers, desktop and/or laptop computers and peripherals;
- Continue developing the NCLIS web site, including greater interactive capability;
- Increasing desktop publishing and publishing on the Web;
- Expanding the use of electronic communications among Commissioners and staff;
- Collecting and organizing files, books and serial resources to support the work of the Commissioners and staff;
- Improving records management, including evaluation of the Commission archives and preparing historical material for transfer to the National Archives and Records

Administration as well as assuring ongoing mechanisms to identify, preserve and schedule for transfer appropriate Commission materials; and

- Providing periodic training for Commissioners and staff.

Maintain appropriate administrative services for the management of the Commission office and staff, including use of administrative services from other agencies to support Commission legal, payroll, personnel and financial services requirements.

<u>Resources for FY 2004 (in thousands)</u>	<u>\$409.5</u>
Salaries and benefits	251.9
Consulting services	20.0
Travel and meetings	20.0
Printing	1.0
Other (rent, communications, supplies, etc.)	116.6

AMOUNTS AVAILABLE FOR OBLIGATION

(in thousands)

APPROPRIATION

	FY 2002	FY 2003	FY 2004	FY 2005
	Actual	Actual	Actual	Request
Salaries & Expenses	\$ 999 ^[1]	\$1,003 ^[2]	\$1,000	\$1,000

REAL TRANSFERS FROM

National Center for Education Statistics	\$194	\$200	\$100	\$150
Department of State/Unesco	\$75	\$68	\$7	\$0
National Telecommunications and Information Association (NTIA)		\$5	\$0	\$0

NCLIS GIFT ACCOUNT	\$6	\$3	\$5	\$5
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TOTAL ADJUSTED BUDGET

AUTHORITY	\$1,274	\$1,279	\$1,112	\$1,155
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Note: The current reimbursable program from National Center for Education Statistics (NCES) is expected to continue. Other programs, similar to the FY 1998-1999 joint project with the Government Printing Office (GPO) on access to electronic government information, may also be established, but there are no specific commitments at this time.

[1] Reflects the mandatory reduction of \$1,000 for Homeland Security in FY 2002

[2] Reflects the across-the-board reduction of .65% (\$6,565) in FY 2004.

BUDGET AUTHORITY AND OUTLAYS

(in thousands)

BUDGET AUTHORITY	Estimated FY 2004	Requested FY 2005	Change FY 04 to FY 05
Appropriations only	\$1,000	\$1,000	\$0
OUTLAYS			
Appropriations only	\$1,000	\$1,000	\$0
OUTLAYS, GROSS			
Including Transfers and NCLIS Gift Account	\$1,112	\$1,155	\$43
FTE PERSONNEL^[1]			
	6	6	0

[1] Includes FTE allocation for Commissioners' salaries.

BUDGET AUTHORITY BY OBJECT CLASS

(in thousands)

OBJECT CLASS	Estimated FY 2004	Requested FY 2005	Change FY 04 to FY 05
Staff Salaries	\$470.5	487.5	17.1
Commissioner Salaries	28.8	51.2	22.4
Benefits	125.0	128.6	3.6
SUBTOTAL, PAY	624.3	667.4	43.1
Travel	32.0	33.0	1.0
Rent	178.0	182.0	4.0
Communication, utilities, postage	18.3	15.0	(3.3)
Printing, reproduction	2.0	3.0	1.0
Consulting services	38.0	15.0	(23.0)
Other contractual services	38.8	26.0	(12.8)
Govt/interagency services	49.0	53.0	4.0
Supplies and materials	6.8	2.6	(4.2)
Equipment, Non-Capital	12.8	3.0	(9.8)
SUBTOTAL, NON-PAY	375.7	332.6	(43.1)
SUBTOTAL, DIRECT OBLIGATIONS	1.0	1.0	0.0
NCLIS GIFT ACCOUNT	5.0	5.0	0.0
REIMBURSABLE OBLIGATIONS	107.0	150.0	43.0
TOTAL OBLIGATIONS	1,112.0	1,155.0	43.0

SUMMARY OF CHANGES FROM FY 2004 TO FY 2005 BUDGET REQUESTS

Full-Time Staff Salaries – In FY 2005 the Commission staff will remain at the level of the FY 2004 budget request. The increase covers step increases for Commission staff and the cost of living pay increases effective January 2005. [\$17,100]

Other Salaries - Commissioners FY 2005 salary is budgeted at 2 full-time-equivalent positions as it is in the FY 2004 budget proposal. This projection assumes that all current vacancies will be filled. Commissioners are classified as intermittent government employees and are paid only when on official business for NCLIS. In FY 2005 the rate of pay for Commissioners will continue to be equivalent to the daily rate of pay for a Senior Executive Service position (SES). An average of 8 working days per Commissioner is projected for FY 2005. [\$22,400]

Civilian Personnel Benefits - The increase in staff benefits includes matching anticipated employee Thrift Savings Plan (TSP) contributions and anticipated increases in costs for health care and other benefits. Commissioners require only OASDI and Medicare matching funds as benefits, and these are estimated at 7%. [\$3,600]

Travel and Transportation of Persons - Travel for NCLIS is different from many agencies because travel is required for Commissioners to meet to conduct the basic business of the agency and to otherwise represent the Commission. The Commission will meet only twice for management of programs, planning, development and communication of policy recommendations, and establishing consensus or directions on issues. Professional staff will require travel for participating in relevant professional meetings and in Commission meetings that are held outside of Washington, DC. The frequency of travel is projected at the same level as in the FY 2005 budget request, adjusted for price increases. [\$1,000]

Rental Payments to GSA - The increase covers the anticipated FY 2005 GSA rent increase, including an increase in the annual surcharge for building security and increases in real estate taxes that are passed on to the Commission. [\$4,000]

Communications, Utilities, Postage - The amounts projected are less than those levels in the FY 2004 budget request. [-\$3,300]

Printing - This object class covers minimal and required expenses for notices in the *Federal Register* and annual publication of Commission regulations in the *Code of Federal Regulations*. The number of reports to be printed is approximately the same as in the FY 2004 budget request, adjusted for price increases and some increase in the quantity to be distributed. [\$1,000]

Consulting Services - This object class includes policy analysts and researchers with the skills and availability to work intensively on short term projects in support of NCLIS programs, applied research using data generated by the Library Statistics Program, and Commission-sponsored surveys. The requested budget of \$15,000 will provide:

- statistical surveys and analysis in support of Commission policy initiatives;
- evaluation of the Commission archives and preparation of material for transfer to the National Archives and Records Administration.

The amounts are less than those levels in the FY 2004 budget request; reduction made to compensate for anticipated increase in FY 2005 salaries and benefits. [-\$23,000]

Other Contractual Services - This object class covers items such as lease, repair and maintenance of equipment, maintenance of computers and the local area network, meeting space, booth fees for Commission exhibits at national and international meetings, transcription services, and memberships in organizations such as the National Information Standards Organization (NISO), International Federation of Library Associations and Organizations (IFLA) and American Society for Information Science and Technology (ASIST). The amounts projected are at lower levels than in the FY 2004 budget request. The decrease is achieved by reducing institutional memberships, and the elimination of Commission exhibits and equipment rental fees. [-\$12,800]

Government (Interagency) Services - This object class includes the memorandum of understanding (MOU) with Department of Education for administrative and fiscal services, and payments to other government agencies for intergovernmental services, such as security and background investigations on Commission nominees and senior staff. The amount projected is approximately the same as in the FY 2004 budget request, adjusted for price increases and no Commission member vacancies. [\$4,000]

Supplies and Materials - This object class covers all office supplies, subscriptions to professional journals and periodicals, and the purchase of books for the NCLIS reference library. The amounts are less than the FY 2004 budget request levels due to a reduction in professional subscriptions and journals. [-\$4,200]

Equipment - This object class covers replacing and upgrading NCLIS office and computer equipment. This includes upgrading computer hardware and software as well as expansion of the Commission's network to support faster and more reliable Intranet and Internet services for Commissioners and staff and to improve communication with NCLIS constituents through the Commission website. Obsolete equipment will be donated to organizations that refurbish the equipment and donate to schools and libraries. The amounts projected are less than the levels in the FY 2004 budget request; reduced to compensate for anticipated increases in FY 2005 salaries and benefits. [-\$9,800]

APPROPRIATIONS HISTORY

(in thousands)

Fiscal Year	Admin. Request to Congress	House Allowance	Senate Allowance	Appropriation
Supplemental 1972	200	not considered	200	200
1973	406	406	406	406
1974	406	406	406	406
1975	502	409	409	409
1976	502	409	468	468
1977	517	517	493	493
Supplemental 1977				15
1978	607	598	598	598
1979	683	660	683	660
1980	668	668	668	668
Pay Supplement 1980				18
1981	691	691	691	691
1982	750	702	702	674
1983		674	674	674
1984	553	553	674	674
1985	690	690	720	720
1986		690	690	660
Sequester 1986				-30
1987	690	660	690	660
Pay Supplement 1987				23
1988	791	750	791	718
1989	755	750	750	741
1990	770	750	770	750
1991	777	750	750	732
1992	911	750	911	831
1993	1,000	590	982	889
1994	904	904	904	904
1995	904	901	901	901
1996	962	450/829	829	829
1997	897	812	897	897
1998	1,123	1,000	1,000	1,000
1999	1,000	1,000	1,000	1,000
2000	1,300	1,300	1,300	1,295
2001	1,495	1,295	1,495	1,495
2002	0	1,000	1,495	1,000
2003	0	1,000	1,000	1,003
2004	1,000	1,000	1,000	1,000

Note: Until the enactment of PL 102-95 in FY 1992, the statutory ceiling on the annual appropriation for NCLIS was \$750,000.

STAFFING HISTORY

<u>Fiscal Year</u>	<u>Full-Time Equivalent Positions</u>
1984	9.5
1985	11.0
1986	11.0
1987	9.0
1988	9.0
1989	10.0
1990	9.5
1991	6.5
1992	6.0
1993	6.0
1994	6.0
1995	9.0
1996	9.0
1997	9.0
1998	9.0
1999	9.0
2000	9.0
2001	9.0
2002	6.0
2003	6.0
2004	6.0

MEMBERS OF THE U.S. NATIONAL COMMISSION ON LIBRARIES AND INFORMATION SCIENCE

FY 2004

Appointed Commissioners	Term Expiration	Profession
C. Beth Fitzsimmons, Ph.D. NCLIS Chairperson Ann Arbor, MI	2006	Librarian and information executive
Bridget Lamont NCLIS Vice Chairperson Springfield, IL	2008	Librarian and former government executive
Jose Antonio Aponte Chipita Park, CO	2007	Public library director
Sandra Frances Ashworth Bonner's Ferry, ID	2004	Public library director
Edward Louis Bertorelli Milford, MA	2005	Government executive and library trustee
Joan R. Challinor, Ph.D. Washington, DC	2004	Historian
Carol L. Diehl Neenah, WI	2005	Retired school librarian and former library trustee
Allison Druin, Ph.D. University Park, MD	2006	Assistant professor, library and information science
Jack E. Hightower, Esq. Austin, TX	2004	Attorney; retired state supreme court judge; former Member of Congress
Patricia M. Hines Mayesville, SC	2005	Former federal government executive
Colleen Ellen Huebner, Ph.D. Bainbridge Island, WA	2007	Associate professor, public health and community medicine
Stephen Kennedy Dunbarton, NH	2007	Consultant, former computer executive and former state official
Mary H. (Mitzi) Perdue Salisbury, MD	2008	Former syndicated columnist and community health leader

Herman Lavon Totten, Ph.D. Denton, TX	2008	Professor, library and information science
Statutory Commissioners	Term Expiration	Profession
James H. Billington Washington, D.C.	<u>ex officio</u>	Librarian of Congress
Nancy Davenport (Alternate for Dr. Billington) Washington, DC		Director for Acquisitions, Library of Congress
Robert S. Martin, Ph.D. Washington, DC	<u>ex officio</u>	Director, Institute of Museum and Library Services

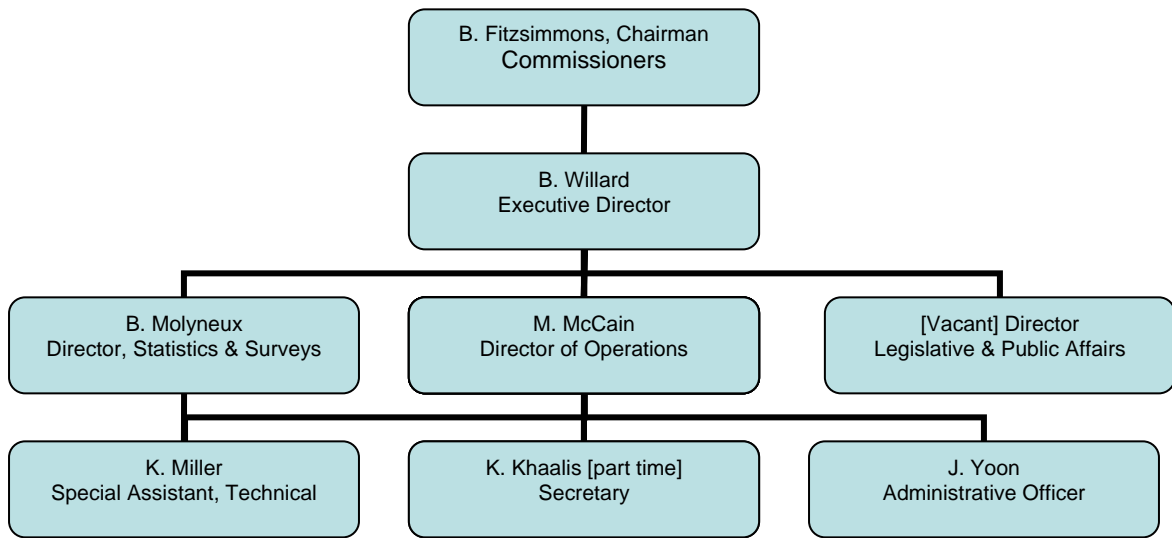
NOTES:

Terms of the Commissioners expire on July 19th of the years listed above. However, P.L. 108-81 allows a Commissioner to continue to serve until his or her replacement has been appointed and taken office.

Historically, a few Commissioners have chosen not to earn salary when working for NCLIS. However, budget projections assume that each Commissioner may choose to be paid salary for the all of the days served.

NCLIS ORGANIZATION CHART

As of January 31, 2004



COMMISSION MEETINGS

FY 2002 MEETINGS

October 2001 Washington, DC	Business sessions including planning for the disaster preparedness and emergency response initiative and the International Conference on Information Literacy
December 2001 Washington, DC	Joint Meeting with the National Museum Services Board; Business sessions
April 2002 Washington, DC	Business sessions [meeting via conference call]
June 2002 Washington, DC	Business sessions, including review of nominations for the National Awards for Library Service
Ongoing Washington, DC and Other Locations	Meetings with legislative and executive officials, library and information associations and other not-for-profit groups to discuss mutual concerns, especially federal information dissemination policy, libraries and the National Information Infrastructure, and federal grant programs for libraries.

FY 2003 MEETINGS

May 2003 Reno, NV	Business sessions, including review of nominations for the National Awards for Library Service
Ongoing Washington, DC and Other Locations	Meetings with legislative and executive officials, library and information associations and other not-for-profit groups to discuss mutual concerns, especially federal information dissemination policy, libraries and the National Information Infrastructure, and federal grant programs for libraries.

The objective is for the full Commission to meet twice a year. Between meetings the Commissioners stay informed and involved through telephone conference calls, electronic mail, the NCLIS web site, monthly executive director's reports and other means.

NCLIS committees and working groups meet—separately and/or in conjunction with meetings of the full Commission—to proceed with their activities, with the approval of the NCLIS Chairperson. The Executive Committee meets as needed, either in person or by telephone conference call, usually at least once a month.

The NCLIS Chairperson, other Commissioners and staff continue to meet with officials in Congress and the Administration, state and local government officials, library and information associations and other private-sector groups to discuss mutual concerns,

especially federal information dissemination policy, libraries and federal grant programs for libraries.

Hearings and forums are held to appraise the adequacies and deficiencies of current library and information resources and services and evaluate the effectiveness of current library and information science programs.